

# TIMESHEET ~ FOR LOVE & TATE TEMPORARY SUPPORT STAFF

Client Name: .....  
(Company)

For the supply of services of: .....  
(Name of temporary worker or limited company)

For week ending date: .....

	MON	TUE	WED	THURS	FRI	SAT	SUN	
START TIME								
FINISH TIME								
LUNCH BREAK								WEEKLY TOTAL
TOTAL HOURS (LESS LUNCH)								

**CLIENT AUTHORISATION:** I agree that the above hours are correct. I am satisfied with the work completed and have read and agreed to the terms of business.

**SIGNATURE (Authorising Manager):** .....

**PRINT NAME:** .....

**POSITION:** .....

**DATE:** .....

**NB:** YOUR SIGNATURE HERE COMMITS YOU TO PAYMENT FOR THE HOURS AUTHORISED. PLEASE RETAIN A COPY FOR YOUR RECORDS.



Please fax to: **020 3582 4071** or scan and email to **payroll@lovetate.co.uk**

Salisbury House London Wall London EC2M 5QQ TEL: 020 7256 6668

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